

## Quality Requirements at a Glance:

All courses developed under this RfP must comply with the Quality Management System (QMS) of the EIT RawMaterials and Advanced Materials Academies. This annex summarises the requirements tenderers should account for in their proposal and pricing. Full documentation will be provided at contract stage.

1. **Academy design records:** the proposer completes the Academies' standard design documentation, especially the quality record to be published with the course. (Among others, but not exclusively, learning outcomes, course level, workload, source materials, IP clearance, etc)
2. **Level classification:** Each course declares an EQF level (1–8) and the corresponding Academy classification (Basic, Intermediate, Advanced, Expert), with learning outcomes and assessment matched to that level.
3. **ESCO mapping:** Course learning objectives are mapped to relevant ESCO skills and competencies; the proposer supports this mapping and flags competencies with no ESCO equivalent.
4. **EIT framework alignment:** Each course addresses at least three of the six EIT Overarching Learning Outcomes or at least one Raw Materials/Advanced Materials Value Chain stage (corresponding description to be provided at contract stage).
5. **Technical format:** All self-paced content is delivered in SCORM-compliant packages.
6. **Accessibility:** All digital content, platforms, and assessment tools meet WCAG 2.2 Standards. During the development period, if there are amendments to the accessibility standards based on EU standards or regulations, these will need to be updated.
7. **Assessment:** Each course includes a summative assessment with a declared passmark, appropriate to the declared EQF level. Certification is issued only upon passing the assessment.
8. **Trainer certification:** Contributing trainers and subject matter experts complete the relevant parts of the Academies' Training Contributor Certification Programme (TCCP).
9. **Certification readiness:** Courses are designed to be certifiable by a recognised, industry-relevant authority; the proposer cooperates with EIT RawMaterials on the selected accreditation route and will implement any content or descriptive changes required at no additional cost.

10. **ZFU cooperation:** Where a course requires approval under the German FernUSG, the proposer supports the ZFU approval process with documentation and required adjustments; the approval itself is managed by EIT RawMaterials.
11. **Evaluation & feedback:** Each course embeds the Academies' standard post-course evaluation (Kirkpatrick Level 1); assessment data supports Level 2 evaluation. Where EIT RawMaterials designates a course for Kirkpatrick Level 3 evaluation, the proposer designs a follow-up survey mapped to the course learning outcomes; administration of the survey and all related learner data processing remain with EIT RawMaterials.
12. **Data protection:** All learner data handling complies with GDPR.
13. **Content validity:** Periodic content validity reviews are required to maintain content currency. The proposer commits to implementing consequential updates according to section 2.2.7 Maintenance in the proposal document.